



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

Date: May 13, 2009

TO: Westside Cities Council of Governments

FROM: Gordon R. Anderson, Interim Executive Director

SUBJECT: ADOPTION OF ANNUAL BUDGET AND DETERMINATION OF DUES TO BE ASSESSED MEMBER JURISDICTIONS FOR THE 2009-2010 FISCAL YEAR

Recommendation

It is recommended that the Governing Board by Roll Call Vote adopt the Proposed Annual Budget for FY 2009-2010 and assess dues for FY 2009-2010 of \$20,000 per member jurisdiction.

Executive Summary

The By-laws of the COG require adoption of an Annual Budget by July 1 of each calendar year. A draft Annual Budget was prepared and distributed by the Interim Executive Director on March 12, 2009, with the March Governing Board meeting agenda packet.

The By-laws also require that the members be advised sixty (60) days in advance of the date of a meeting at which dues are to be determined. On March 19, 2009, the members were formally advised during COG meeting that annual dues would be determined at the COG Governing Board meeting of May 21st, and that the Annual Dues for FY 2009-2010 were proposed to remain the same, \$20,000 per member jurisdiction.

Since the March 19, 2009 COG governing board meeting, there are three modifications to the Proposed Annual Budget:

1. Line Item **Miscellaneous Printing & Binding** has been renamed **Printing, Postage & Supplies**, the proposed budget amount remains the same;
2. New Line Item **Meeting Setup and Logistics** has been added to cover costs associated with setup, refreshments and logistics for approximately 36 meetings annually (bi-monthly COG governing board, bi-monthly COG sub-committees and various monthly staff meetings); and,
3. New Line Item **Telephone and Conference Calls** has been added to cover telephone costs and conference calling for approximately 36 meetings with multiple participants.

A copy of the proposed Annual Budget, reformatted by the COG Treasurer, is attached.