



**WESTSIDE CITIES**

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

**Date:** May 13, 2009

**To:** Westside Cities Council of Governments

**From:** Gordon R. Anderson, Interim Executive Director

**SUBJECT: ELECTION OF CHAIR, VICE CHAIR AND SECRETARY FOR THE 2009-2010 FISCAL YEAR**

**Recommended Action**

1. That the Chair take the opportunity, should he desire, to comment regarding his past year as Chair of the COG.
2. That the Chair call for nominations for the position of Chair; close the nominations; and call for the vote or declare the election by acclamation.
3. That the Chair call for nominations for the position of Vice Chair; close the nominations; and call for the vote or declare the election by acclamation.
4. That the Chair call for nominations for the position of Secretary; close the nominations; and call for the vote or declare the election by acclamation.

**Background**

The WSCCOG JPA and By-laws prescribe that officer positions of Chair, Vice Chair and Secretary shall be elected at the COG Annual Meeting in May, terms shall commence on July 1 and expire the following July 1. Nothing in the JPA or By-laws precludes the Chair, Vice-Chair or Secretary from succeeding themselves in office.

Duties and responsibilities of the officers are as follows:

- Chair            The Chair of the Governing Board shall conduct all meetings of the Governing Board and perform other such duties and functions as required of such person by provisions of applicable law, these By-laws or by the direction of the Governing Board.
- Vice Chair      The Vice Chair shall serve as Chair in the absence of the Chair and shall perform such duties as may be required by provisions of applicable law, these By-laws, or by the direction of the Governing Board or the Chair

Secretary      The Governing Board shall designate a Secretary. The Secretary shall keep a record of all proceedings and perform the usual duties of such office.

For reference, the position of Treasurer is the only officer position filled by a staff member. The By-laws were amended on November 17, 2007, to provide that the Treasurer position shall have a three-year term and shall be filled by the Treasurer/CFO of the COG member jurisdiction whose representative serves as Chair; and should that individual be unavailable or have just served as Treasurer, the position shall be filled by the Treasurer/CFO of the City whose representative serves as Vice Chair. Currently the Treasurer for the COG is the Treasurer/CFO with the City of Beverly Hills and will not change.

The COG was officially formed in 2006. Since that time, the positions of Chair, Vice Chair and Secretary have been:

**2006-07**

**Chair:**            Richard Bloom, Santa Monica  
**Vice Chair:**     Linda Briskman, Beverly Hills  
**Secretary:**      John Heilman, West Hollywood

**2007-08**

**Chair:**            Linda Briskman, Beverly Hills  
**Vice Chair:**     John Heilman, West Hollywood  
**Secretary:**      Scott Malsin, Culver City

**2008-09**

**Chair:**            John Heilman, West Hollywood  
**Vice Chair:**     Scott Malsin, Culver City  
**Secretary:**      Bill Rosendahl, Los Angeles, CD-11