



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

Item 5 A

Date: November 20, 2008

TO: Westside Cities Council of Governments

FROM: City Managers/Executive Staff Committee

SUBJECT: **Authorization to Extend the Contract with Jody Hall Esser for Executive Director Services through December 31, 2008; To Execute a Contract with Gordon Anderson for Interim Executive Director Services Effective January 1, 2009; and Authorize the City Managers to Initiate a Recruitment Process for an Executive Director for the Westside Cities Council of Governments**

Jody Hall Esser has resigned her position as WSCCOG Executive Director. (A copy of her resignation letter is included with correspondence to be Received and Filed at the November Board meeting.) Although her contract terminates on November 30, 2008 she has offered to continue in this capacity through December, if desired, to assist with the transition of duties and responsibilities.

The City Managers recently discussed the options for continued leadership and support for the organization. Knowing that Gordon Anderson has resigned his position as Assistant City Manager with the City of Santa Monica, effective December 31, 2008, the City Managers inquired and Mr. Anderson has agreed to provide Interim Executive Director services pending the outcome of a recruitment for a "permanent" Executive Director.

Recommended Action: (ROLL CALL VOTE)

- 1. That the contract between Jody Hall Esser and the WSCCOG be amended to extend the term through December, 2008 and that Counsel to the COG be authorized to prepare the contract amendment, and the Board Chair be authorized to execute this same;**
- 2. That Counsel to the COG be authorized to negotiate a contract and with Mr. Gordon Anderson to perform Interim Executive Director services effective January 1, 2009, and that the Board Chair be authorized to execute this contract;**
- 3. That the City Managers be authorized to initiate a recruitment process for WSCCOG Executive Director; and that**

4. Board members _____ and _____ be appointed to a Recruitment Committee to work with the City Manager/Executive Staff Committee to screen applicants and to present top candidates to the Board for consideration.