



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

NOTICE AND AGENDA OF SPECIAL MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS

Hosted by: City of Beverly Hills
Location: Beverly Hills City Hall
Municipal Gallery, 2nd Floor
455 North Rexford Drive
Beverly Hills, CA 90210
Parking: 450 Rexford Drive
Library Parking Lot

Date: Thursday, January 10, 2013
Please note modified meeting date and schedule.

12:00 NOON TO 4:00 PM SPECIAL MEETING

PLEASE TAKE NOTICE that the Chair of the Westside Cities Council of Governments has called a special meeting of the Board to take place at noon on Thursday, January 10, 2013 in the Municipal Gallery at the above address for the purpose of discussing the items listed on the agenda below.

SPECIAL MEETING AGENDA

SPECIAL MEETING NOON JANUARY 10, 2013

Public comment on any agenda item may be made during the consideration of that item. All comments on items not listed on the agenda may be made during the time allotted on the agenda to the Public. Members of the public may comment by raising a hand and being recognized by the Chair. Speakers shall confine their comments to three minutes per speaker. Unless otherwise noted in the Agenda, the public may only comment on matters that are within the subject matter jurisdiction of the Westside Cities Council of Governments or items listed on the agenda.

- 1. CALL TO ORDER OF SPECIAL MEETING**
- 2. WELCOME, INTRODUCTIONS AND IDENTIFICATION OF VOTING MEMBERS**
- 3. CONSENT CALENDAR**
 - A. APPROVAL OF SEPTEMBER 19, 2012 MEETING NOTES
 - B. CORRESPONDENCE FROM MARIA RYCHLICKI, JANUARY 1, 2013
- 4. BOARD STRATEGIC ACTION PLANNING WORKSHOP, Noon to 4:00PM**
 - A. Strategic Action Planning Workshop, noon to 4 p.m., Thursday, January 10, 2013

This is the first of two sessions to develop the future direction of the Westside Cities Council of Governments (COG). In this (first) session, participants will discuss:

- a) successes of the COG and the key factors for those successes,
- b) hopes for the future of the organization,
- c) some compelling opportunities for the COG to create value going forward,
- d) issues that need to get addressed to help the COG fulfill its potential, and
- e) options for the future structure and functioning of the COG.
- f) decisions about principles and practices for the COG and its future.

A second workshop is planned (date to be determined at this meeting) at which the COG Board will review the results and make any additional decisions about the above referenced matters.

5. PROPOSED FUTURE MEETING DATES if follow historical calendar - Information Only

- 1) March 21, 2013
- 2) May 16, 2013 (Annual Meeting) – election of in-coming officers; approve budget
- 3) July 18, 2013
- 4) September 19, 2013
- 5) November 21, 2013

6. PUBLIC PARTICIPATION

Members of the public may address the Westside Cities Council of Governments on any subject on or off the agenda by raising a hand and being recognized by the chair. Speakers shall confine their comments to three minutes per speaker.

7. ADJOURN

Written materials distributed to the Committee within 72 hours of the Committee meeting are available for public inspection immediately upon distribution in the City Clerk's office at West Hollywood City Hall located at 8300 Santa Monica Boulevard, West Hollywood, CA 90069, during normal business hours. Such documents will also be posted on the WSCCOG website at www.westsidecities.org and will be available at the meeting.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please email mrychlicki.wscog@gmail.com at least three days prior to the meeting.



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

**SUSTAINABLE
WESTSIDE**
westsidecities.org

**Meeting of the Westside Cities Council of
Governments**

Noon, January 17, 2013
Beverly Hills City Hall
455 North Rexford Drive
Beverly Hills, CA. 90210

NOTICE OF CANCELLATION

OF THE BOARD MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS SCHEDULED FOR JANUARY 17, 2013.

**The Westside Cities Council of Governments' meeting scheduled for
Noon on January 17, 2013 has been cancelled. Notice and agenda of
rescheduled meeting date will be posted.**

Maria Rychlicki,
Executive Director
Westside Cities Council of Governments
Mrychlicki.wscog@gmail.com
Posted December 27, 2012



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

NOTICE AND AGENDA OF SPECIAL MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS

Hosted by: City of Beverly Hills
Location: Beverly Hills City Hall
Municipal Gallery, 2nd Floor
455 North Rexford Drive
Beverly Hills, CA 90210
Parking: 450 Rexford Drive
Library Parking Lot

Date: Thursday, January 10, 2013
Please note modified meeting date and schedule.

12:00 NOON TO 4:00 PM SPECIAL MEETING

PLEASE TAKE NOTICE that the Chair of the Westside Cities Council of Governments has called a special meeting of the Board to take place at noon on Thursday, January 10, 2013 in the Municipal Gallery at the above address for the purpose of discussing the items listed on the agenda below.

DRAFT MEETING NOTES

SPECIAL MEETING NOON JANUARY 10, 2013

IN ATTENDANCE:

- Beverly Hills: Mayor William Brien, M. D. Staff: Jeff Kolin, Cheryl Friedling, AaronKuntz.
- Culver City: Vice Mayor Jeffrey Cooper, Council Member Micheál O’Leary Staff: John Nachbar, Shelly Wolfberg.
- Santa Monica: Council Member Kevin McKeown. Staff: Kate Vernez.
- West Hollywood: Mayor Pro Tem Abbe Land. Staff: Paul Arevalo, Lisa Belsanti, Christof Schroeder
- City of L. A.: Staff: Christopher Conception.
- County of L. A.: Staff: Flora Gil Krisiloff.
- WSCCOG: Maria Rychlicki, Executive Director
Michael Jenkins, Counsel
- Other Attendees: Don Maruska, Consultant and Strategic Planning Facilitator
Jeff Kiernan, League of California Cities
Emily Gold

1. CALL TO ORDER OF SPECIAL MEETING

The meeting was called to order at 12:20 p.m. by Chair Brien.

2. WELCOME, INTRODUCTIONS AND IDENTIFICATION OF VOTING MEMBERS

Mayor Brien wished the Board a Happy New Year and initiated the introduction of attendees and voting members. Mayor Brien announced that Executive Director Rychlicki had submitted a letter of resignation, as she will be relocating to New York City, but would continue to support the Board during the transition period. Ms Rychlicki was thanked for her efforts as Executive Director. Mayor Brien also congratulated Council Member McKeown for being appointed Santa Monica's voting representative to the COG. Council Member Gleam Davis was appointed the alternate representative from Santa Monica. He also congratulated Council Member O'Leary who was appointed as the Chair of the Santa Monica Bay Restoration Commission. Mayor Brien also suggested that the February Committee meetings be postponed during the strategic planning process and reconvene after its completion. There was no objection to the recommendation.

- 3. motion was made by Mayor Pro Tem Land and seconded by Council member McKeown to approve the minutes. The motion passed unanimously.

4. BOARD STRATEGIC ACTION PLANNING WORKSHOP, Noon to 4:00PM

A. Strategic Action Planning Workshop, noon to 4 p.m., Thursday, January 10, 2013

This is the first of two sessions to develop the future direction of the Westside Cities Council of Governments (COG). In this (first) session, participants will discuss:

- a) successes of the COG and the key factors for those successes,
- b) hopes for the future of the organization,
- c) some compelling opportunities for the COG to create value going forward,
- d) issues that need to get addressed to help the COG fulfill its potential, and
- e) options for the future structure and functioning of the COG.

A second workshop is planned (date to be determined at this meeting) at which the COG Board will review the results and make decisions about the above referenced matters.

5. PROPOSED FUTURE MEETING DATES if follow historical calendar - Information Only

- 1) March 21, 2013
- 2) May 16, 2013 (Annual Meeting) – election of in-coming officers; approve budget
- 3) July 18, 2013
- 4) September 19, 2013
- 5) November 21, 2013

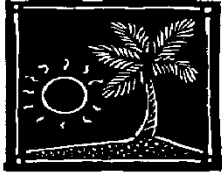
6. PUBLIC PARTICIPATION

Members of the public may address the Westside Cities Council of Governments on any subject on or off the agenda by raising a hand and being recognized by the chair. Speakers shall confine their comments to three minutes per speaker.

7. ADJOURN

Written materials distributed to the Committee within 72 hours of the Committee meeting are available for public inspection immediately upon distribution in the City Clerk's office at West Hollywood City Hall located at 8300 Santa Monica Boulevard, West Hollywood, CA 90069, during normal business hours. Such documents will also be posted on the WSCCOG website at www.westsidocities.org and will be available at the meeting.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please email mrychlicki.wscog@gmail.com at least three days prior to the meeting.



WESTSIDE CITIES

- BEVERLY HILLS
- CULVER CITY
- LOS ANGELES
- SANTA MONICA
- WEST HOLLYWOOD
- COUNTY OF LOS ANGELES

REGULAR MEETING OF THE WESTSIDE CITIES COUNCIL OF GOVERNMENTS

Thursday, September 20, 2012

Hosted by: City of Los Angeles

11:45 AM Lunch
12:00 NOON Business Meeting and
Closed Session

Location: Belmont Village Senior Living
10475 Wilshire Boulevard
Los Angeles, CA 90024
(near Warner Avenue)

Town Hall Room level P1: Business Meeting
Club Room, First Floor: Closed Session
Parking: access off of Wilshire Blvd-Pkg Level 4

DRAFT MEETING NOTES

IN ATTENDANCE:

- Beverly Hills: Mayor William Brien, M. D. Staff: Cheryl Friedling, Aaron Kuntz.
- Culver City: Vice Mayor Jeff Cooper, Council Member Micheál O’Leary. Staff: Shelly Wolfberg.
- Santa Monica: Council Members Kevin McKeown and Pam O’Connor. Staff: Kate Vernez, Francie Stefan, Lucy Dyke.
- West Hollywood: Mayor Pro Tem Abbe Land. Staff: Paul Arevalo, Lisa Belsanti, Christof Schroeder, Melissa Antol.
- City of L. A.: Council Member Paul Koretz. Staff: Jay Greenstein, Chris Conception.
- County of L. A.: Staff: Flora Gil Krisiloff, David Colgan.
- WSSCOG: Maria Rychlicki, Executive Director
Elizabeth Calciano, Counsel
- Other Attendees: Lynne Goldsmith, METRO; Jeff Kiernan, League CA Cities;
Owen Ward and Leer Ram, So Cal Cycle Share;
Scott Schmidt, Weho Trans. Commission; Zachary Elgant, Safe Routes to School

1. CALL TO ORDER

The meeting was called to order at 12:08 p.m. by Chair Brien.

2. WELCOME, INTRODUCTIONS AND IDENTIFICATION OF VOTING MEMBERS

Chair Brian thanked Council Member Koretz for hosting the meeting. Council Member Koretz advised that the Belmont Senior Living is a relatively new facility, built on the land that had been the parking lot of the adjacent United Methodist Church. Donna Herman, facility Executive Director, advised that this is the 19th Belmont facility, and it has a 50 year ground lease from the Church.

3. CLOSED SESSION-

- A. Closed Session – Government Code Section 54957
Public Employee Performance Evaluation
Title: Executive Director
- B. Public comment on closed session agenda
- C. Recess to closed session- at 1:13 p.m.

4. REPORT FROM CLOSED SESSION

The meeting resumed at 1:27 p.m. The Executive Director's evaluation has been completed. Chair Brien and City Manager Paul Arevalo will meet with the Executive Director.

5. APPROVAL OF JULY 26, 2012 DRAFT MEETING NOTES

A motion was made by Mayor Pro Tem Abbe Land and seconded by Council Member McKeown to approve the minutes. The motion passed.

6. DIRECTOR'S REPORT- oral report

A. Update on Fracking

The Executive Director advised that the Cities of Culver City and West Hollywood have adopted resolutions supporting banning or a moratorium on the practice of fracking. The City of Los Angeles is reviewing a resolution supporting a moratorium. City of Santa Monica review is pending. The Board discussed the status and timing of actions within the different communities. Vice Mayor Cooper made a motion seconded by Mayor Pro Tem Land for staff to draft a proposed letter for Board review at the November 29, 2012 meeting. It was noted that this provides time for action by the member cities. It was recommended that the material brought to the Board include the option of either a moratorium or ban. Chair Brien advised that he will bring the item forward to the Beverly Hills Council.

7. NEW BUSINESS

A. COG Board Retreat

The City Managers recommend that the Board enter into a contract with Don Maruska & Company for a focused Board retreat at their November 29, 2012 meeting to work on programs, objectives and goals to develop a strong roadmap for the Board for the next five years. Mr. Maruska has experience with the League of California Cities, International City Managers Association and other government agencies. Concern about the cost was raised. It was noted that there is a great deal of advance and follow-up outside of the actual focused retreat. There would also be follow-up at the Board's January 17, 2013 meeting. Action on the item was postponed until after the Closed Session item. Following the Closed Session item, the Board discussed the value of participation by the City Managers in the Board. A motion was made by Vice Mayor Cooper and seconded by Mayor Pro Tem Land to authorize the Chair to execute a contract in an amount not to exceed \$12,000 with Don Maruska & Company for the Retreat.

8. CONTINUED BUSINESS

A. Visioning Exercise: Next Steps

The Executive Director recommended tabling the item until after the Board retreat. There was no opposition.

B. Bicycle Sharing Update and Next Steps

The Board supports a regional bike sharing program for the COG region and has directed staff to develop an RFP to this end. A report of action taken by staff was provided. All successful programs have had capital at inception for infrastructure and operation, either in the form of grants, advertising revenue flow or sponsorship. Review of programs' experience indicates that no program can be self-sustaining. Since off-site advertising is an issue for several of the member jurisdictions, it was suggested that sponsorship be a model for funding of a COG program. Members will check-in with their Councils and legal counsel as to local acceptability. Beverly Hills' Council is supportive of this program and this approach. Culver City's City Council will be reviewing in October.

Staff is continuing to research RFPs and program experience in different cities. The Chicago program has a separate RFP for sponsorship in addition to an RFP for an operator. The City of Los Angeles program is being managed by the Mayor's Office. At some point action will be required by the Los Angeles City Council Members. At that time, it is hoped that connectivity will be a high priority.

Owen Ward of So Cal Cycle Share expressed interest in the Board's actions regarding bike sharing and explained that his company's model is similar to that recently contracted by Long Beach.

Lynne Goldsmith of Metro advised that there will be bike share docking stations at Metro transit stations.

The Westside Cities are supportive of an integrated regional system although the individual jurisdictions are at different points in the process. Since Santa Monica has grant funding and is the most prepared for the program, it is anticipated that its RFP will be the template for the region's pilot program.

- C. Los Angeles Regional Collaborative for Climate Action and Sustainability ("LARC")
This item was brought to the Board for input regarding participation with LARC in addition to approval of payment of the dues. Staff of the Sustainability Committee notes that there are many benefits of membership, but that there is a need for LARC to study issues more pertinent to the Westside. It has been suggested that this be conveyed to LARC when paying the dues. A motion was made by Mayor Pro Tem Land and seconded by Vice Mayor Cooper to approve payment of the dues and to advise LARC that we are interested in studies more relevant to the Westside. The motion passed.
- D. METRO Countywide Sustainability Planning Policy Update
Staff of the Sustainability Committee reviewed the policy document and recommends that no action is need at this time.

9. REPORTS AND PRESENTATIONS

- A. MTA Southwest Cities Corridor/Westside Cities Council Service Sector Report
Metro Board and Santa Monica Council Member Pam O'Connor noted that METRO is working with the Federal Department of Transportation on the distribution of the TIFIA funding made available by the Federal Transportation Act. There will be stiff nationwide competition for this funding. A hand-out on Measure J was distributed.
- B. League of California Cities Update
Jeff Kiernan updated the group on the League's position on pending legislation and the November election ballot measures.

10. COMMITTEE UPDATES--filed

- A. Transportation Committee Draft Meeting Notes of August 13, 2012
The Committee requested summary materials of different cities' bike sharing programs. The Committee finalized its Work Program with the inclusion of an enhanced West Hollywood/Crenshaw advocacy item.
- B. Sustainability Staff Draft Meeting notes of August 8, 2012
There was no quorum, therefor no formal recommendations were possible. Staff supports a fracking prohibition moratorium. West Hollywood will address the issue in September.
- C. Homelessness & Social Services Issues Staff Draft Meeting notes of August 16, 2012
The Committee is very concerned regarding increased reduction in affordable housing that will result from the dissolution of Redevelopment Agencies.

12. RECEIVE/ FILE AND PROVIDE DIRECTION RE: CORRESPONDENCE- motion to file

- A. Correspondence Supporting SB SB568
- B. Proposed 2013 Master Calendar of Meetings, September 20, 2012

- C. Master Calendar of 2012 Meetings, revised July 26, 2012
- D. August 2012 AQMD Update

13. ANNOUNCEMENTS

- “Carmegeden II” scheduled for the weekend of September 29 through 30, 2012, formally starting at midnight Friday evening.
- Reminder about METRO’s Call for Projects

14. FUTURE MEETING LOCATIONS

A. Future Meeting Dates and Host City

1. November 29, 2012 – Santa Monica (switched with County of Los Angeles)
2. January 17, 2013 - West Hollywood (past practice: annual call with Lobbyists)
3. March 21, 2013 - Culver City
4. May 16, 2013 (annual meeting) - Santa Monica
5. July 18, 2013 - Beverly Hills
6. September 19, 2013 - City of Los Angeles
7. November 21, 2013 - County of Los Angeles

B. Items for Future Agendas: (TBD)

15. PUBLIC PARTICIPATION

16. ADJOURN- 1:30 p.m.

Next Meeting: Board Retreat, November 29, 2012 to be hosted by the City of Santa Monica.

Maria Rychlicki
P. O. Box 10603
Beverly Hills, CA 90213
(ph.) 213-841-9190

January 1, 2013

Honorable William Brian, Chair
Westside Cities Council of Governments
City Manager's Office
455 Rexford Drive
Beverly Hills, CA 90213

Dear Chair Brien,

In accordance with my agreement with the Westside Cities Council of Governments, please accept this letter as formal notification that I wish to terminate my contract for Executive Director Services, effective March 31, 2013.

I have greatly enjoyed the challenges and opportunities associated with my being Executive Director of the Westside Cities over the past three years. Recently, however, I have chosen to return to New York City and will need to commit a great deal of my time preparing for the move. I cannot be as committed as necessary to the on-going responsibilities required to be the effective director this organization needs and deserves.

I will do all I can to position the organization for a successful recruitment process and smooth transition to a new Executive Director. If the Board wishes me to continue providing support services beyond March, I would be happy to discuss a more modest service expectation on a monthly basis.

I will always be proud and grateful for the privilege to have been associated with you, the other Westside Cities Council of Governments Board of Directors and the fine staff members from all the Westside cities.

Sincerely,

Maria Rychlicki

Maria Rychlicki

Cc: WSCCOG Board of Directors
Westside Cities City Managers